



## SENIOR TECHNOLOGIST- JOB CAPTAIN

### Our Values

*As loyal Stewards we care about our profession and are committed to the communities where we work and live. Our culture fosters knowledge sharing, and we care about the experience while we do things worth doing. We are looking for a deliberate and hardworking Individual who would thrive working with a thorough and investigative collective of professionals. You are humbly confident, authentic, and genuine and care about learning and active listening.*

### SUMMARY

This person is capable of being a leader, coach and mentor to technical staff and junior architects. They have exceptional people and communication skills and will be able to lead project documentation from design development through construction completion. They will have an expert understanding of building codes, building systems and components and construction processes. They will be comfortable and have experience interfacing with clients and consultants. They will be able to make independent decisions in the best interest of the project and be able to supervise others. They will have certificate or diploma in Architectural Technology with minimum 10 years progressive experience working on a variety of project types and sizes. They will have a strong working knowledge of Revit platforms.

This person will assist in work planning and scheduling of production staff to complete the work, including tracking time and fee budget. They will be responsible to produce a high-quality product through the creation and modification of architectural documents, elevations, sections, details and schedules ensuring the incorporation of design intent. This person will be responsible to coordinate and review building products, complete building code research and incorporate this information into technical documents. They will coordinate design and technical information with project managers, clients, public agencies, consultants and contractors. They will review drawing progress on a regular basis and ensure that documentation for all phases conforms to MTA quality assurance, quality control and best practice standards.

This person will keep the Project Architect informed of all project matters and keep their team members informed of project objectives, milestone dates and product deliverables. They will be responsible to achieve design and technical excellence and work within a collaborative framework.

### POSITION OVERVIEW

- Has a certificate or diploma in Architectural Technology with minimum 10+ years progressive experience working on a variety of project types and sizes.
- Capable of acting as leader, coach and mentor to technical staff and junior architects.
- Exceptional people and communication skills and will be able to lead project documentation from design development through construction completion.
- Has an expert understanding of building codes, building systems and components and construction processes.
- Able to make independent decisions in the best interest of the project and able to supervise others.
- Assist in work planning and scheduling of production staff to complete the work, including tracking time and fee budget.

- Responsible to produce a high-quality product through the creation and modification of architectural documents, elevations, sections, details and schedules ensuring the incorporation of design intent.
- Responsible to coordinate and review building products, complete building code research and incorporate this information into technical documents.
- Will coordinate design and technical information with project managers, clients, public agencies, consultants and contractors.
- Will review drawing progress on a regular basis and ensure that documentation for all phases conforms to MTA quality assurance, quality control and best practice standards.
- Will work collaboratively with the Project Architect on all project matters and keep their team members informed of project objectives, milestone dates and product deliverables.
- Responsible to achieve design and technical excellence and work within a collaborative framework expressed through MTA's practice policies.

## CHARACTERISTICS & SKILLS

- Ability to lead, manage, assess and mentor a diverse team.
- Proven technical leadership and an awareness of current trends within the industry.
- Strong technical background and understanding of AutoCAD and/or REVIT.
- Excellent time management and teamwork skills.
- Effective written and oral communications skills.
- Possess strong hand sketching skills.
- Detailed knowledge of applicable building codes and by-laws.
- Advanced knowledge of the construction practices.
- Advanced knowledge of architectural practice.
- Demonstrated advanced knowledge of building materials, detailing, construction techniques, building systems selection, related engineering principles, sustainability strategies and building codes.
- Demonstrated awareness of latest industry wide initiatives, technologies and processes in the A/E/C community.
- LEED AP would be considered an asset.

Please submit your cover letter and resume to\*:

Email: [careers@mtalink.com](mailto:careers@mtalink.com)

**MTA | Urban Design Architecture Interior Design Inc.**  
310, 625 11 Ave SW  
Calgary AB T2R 0E1

\*Electronic submissions are preferred